

MINUTES – SELECTMEN’S MEETING

Monday, June 3, 2013

Selectmen’s Hearing Room

Present: John E. Hall; Matthew J. McDonough; Rocco Longo, Town Administrator

Excused: Stephen G. Robbins

John Hall opened the meeting at 7:30 p.m.

Announcements – Mr. Hall announced that the meeting is being recorded by MCTV. Mr. Hall announced that Steve Robbins will not be at the meeting tonight, and therefore several items on the agenda will not be taken up. These items are related to events taking place at the Marshfield Fairgrounds and John Hall would have to recuse himself due to a financial interest in the Fairgrounds, so there would be no quorum to vote on these items. The items that will be continued to Monday June 10, 2013 include:

- Ruckus Event – 2 Day Entertainment License
- Cole Bros. Circus – 2 Day Entertainment License
- Levitate Music & Arts Festival – Change of Date
- Two Day Wine & Malt License – Ruckus Event

Town Administrator Report – Rocco Longo gave the Board an update on some of the things he has been working on:

- Working with Jerry O’Neill on Community Rating Service for flood insurance discounts, will report back to the Board in the near future.
- Mr. Longo let the Board know that Ocean Bluff Service Station has applied for a state Keno license.
- The Board of Public Works accepted a bid for the North River pier improvement project. Work will begin as soon as they are able to get the timber needed.
- The Board of Public Works received three bids on the seawall project, the low bid was from Northern Construction, work will begin after the 4th of July.
- The Town received their fifth consecutive CAFR award from the Government Finance Officer Association for excellence in financial reporting.
- Working on the solar array project with Washington Gas and AM Solar, the permitting will likely be issued this week and work can begin.

Woodsy’s Walk – John Hall read the letter from Leanne Woods requesting permission to hold the 2nd Annual Woodsy’s Walk on Sunday, July 14, 2013 beginning 10:00 a.m. Chief Tavares said that the safety officer has reviewed and approved this request. John Hall moved, seconded by Matthew McDonough approve this request. The vote was 2:0.

Biagini Earth Removal Permit – John Hall read the letter from Robert Biagini requesting renewal of his earth removal permit. After a brief discussion, John Hall moved, seconded by Matthew McDonough, to grant this renewal for a one year period ending on June 30, 2014 following the conditions stated on the original permit. The vote was 2:0.

Accessory Commercial Parking Permit Policy – John Hall read through the draft policy for properties abutting the Marshfield Fairgrounds to park cars on their property during the Marshfield Fair and other events at the fairgrounds. After some discussion the Mr. Hall suggested removing Section III, #3c requiring that applicants submit a photograph of the property and changing #3d to #3c. The Board briefly discussed the fee for these annual permits and decided to leave them at \$1 per space. After further discussion and input from some residents, Mr. Hall moved, seconded by Mr. McDonough to approve the policy with the change recommended by Mr. Hall and the annual fee of \$1.00 per space. The vote was 2:0. Mr. Hall read through the list of people who have applied for parking permits for the Marshfield Fair in the past. John Hall moved, seconded by Matthew McDonough, to grant permits to these individuals contingent on receipt of the application, scaled sketch or plan, and annual fee. The vote was 2:0.

Small Business Seminar – Representative Cantwell appeared before the Board and said that Chris White of the Chamber of Commerce was unable to attend the meeting tonight. Rep. Cantwell spoke about the Small Business Seminar taking place tomorrow morning at Proprietors Green. Mr. Cantwell said that this event was coordinated by John Hall working with the Chamber of Commerce and the Economic Development group. Mr. Cantwell said there are other events planned both for existing businesses and to encourage new business growth in Marshfield.

MINUTES – SELECTMEN’S MEETING

Page 2 of 4

Monday, June 3, 2013

Library Board of Trustees – Space Needs – Mary Ann Walsh and Bob Brait appeared before the Board and gave some background on the library and its current space. Ms. Walsh reviewed the plan for renovation and expansion on a much smaller scale than the original proposal which was turned down for state funding. They would like to expand the children’s area and build a teen and young adult area, using the existing Program Room and the space formerly used by the Recreation Department. Mr. Brait talked about the specifics of the expansion plan. Michelle Noonan talked about plans for improving the exterior of the building and landscaping. John Hall asked if these plans would affect the Food Pantry’s request to use space in Library Plaza. Mr. McDonough said that the space formerly occupied by the Boys & Girls Club would still be available for another use. Mr. Longo noted that the Recreation Department will come to the Selectmen’s meeting on June 17 to discuss their space needs and then the Town will work with the three groups to come up with a solution that meets everyone’s needs.

Vote to Request Abatement – Pratt Property – Rocco Longo gave the Board some details on the reason for this request to abate taxes on property that was recently acquired by the Town. After a brief discussion, John Hall moved, seconded by Matt McDonough to request that the Board of Assessors abate 3rd and 4th Quarter FY13 taxes on the following Town owned parcels: H08-02-01, H08-02-03, and H08-04-01. The vote was 2:0.

Request for Permission to Use Coast Guard Hill Parking Lot – Rocco Longo gave some details on this request to use the parking lot for overflow parking during a wedding. Ned Bangs said that the Recreation Commission has no problem with this request. Mr. Hall moved, seconded by Matthew McDonough, to approve this request. The vote was 2:0.

Summerfest – Ned Bangs appeared before the Board to give some information on this event which will take place on June 23. John Hall said that they would like to close Snow Road and use the Town Hall parking lot for the event. Kevin Feyler recommended approval of this request. John Hall moved, seconded by Matthew McDonough, to grant permission to close Snow Road and use the Town Hall parking lot on Sunday, June 23, 2013 from 8:00 a.m. until 7:00 p.m. The vote was 2:0.

Plymouth County Advisory Board – Matthew McDonough said that he has represented the Board on this committee for three years and said that he would be interested in continuing in that role. John Hall moved, seconded by Matthew McDonough, to reappoint Mr. McDonough as the Town of Marshfield’s representative on the Plymouth County Advisory Board for a term that will expire on June 30, 2014. The vote was 2:0.

Rexhame Beach Summer Activities – John Hall read the letter from Richard Keith, President of the Rexhame Beach Association, requesting permission to hold their annual summer events. Chief Tavares said that these are annual events and the Police Department recommends approval. John Hall moved, seconded by Matt McDonough, to grant permission for the Rexhame Beach Association to hold their annual fourth of July parade and cookout on Thursday, July 4 (raindate Saturday July 6), and the children’s dances at 7:00 p.m. on July 5, July 19, August 2, August 16, and August 30. The vote was 2:0.

Marsh Madness Triathlon – John Hall read through the letter requesting permission to route the bike portion of this annual event through the Town of Marshfield. Chief Tavares said that the safety officer has reviewed and approved this event. John Hall moved, seconded by Matt McDonough, to approve this request. The vote was 2:0.

New Appointment to Conservation Commission – John Hall said that he has talked to the applicant and to the Conservation Commission and they have recommended this appointment. John Hall moved, seconded by Matthew McDonough, to appoint Jon Chadwick Haitsma to the Conservation Commission for a three year term that expires on June 30, 2016. The vote was 2:0.

New Appointment to Recreation Commission – Matthew McDonough said that he has spoken to the applicant and to Daniel Pitts of the Recreation Commission and he recommends this appointment. John Hall moved, seconded by Matthew McDonough, to appoint Brian Spano to the Recreation Commission for a three year term that expires on June 30, 2014. The vote was 2:0.

MINUTES – SELECTMEN’S MEETING

Page 3 of 4

Monday, June 3, 2013

Harbormaster – Permission to Accept Gifts – John Hall read the note from Mike DiMeo requesting permission to accept a gift of an AED valued at \$700 from Mr. John Schnauck and boat graphics valued at \$400 from Mark Rowell of Mammoth Media. After a brief discussion, John Hall moved, seconded by Matt McDonough, to grant permission to accept these gifts. The vote was 2:0.

Appointment of Shellfish Constables and Assistant Harbormasters – John Hall read the memo from the Harbormaster requesting the following appointments:
New Appointments as Assistant Harbormasters: Zachary Culbert, Jacob Moore, Jacob Davis, Michael Murray, Andrew Briere, Bryan Hernon, Darren O’Neil, and Jordan Dunn.

Reappointments for Harbormasters for FY2013/14: Michael DiMeo (Harbormaster & Shellfish Constable), Robert Coakley (Senior Assistant Harbormaster & Assistant Shellfish Constable), John Toomey (Administrative Assistant Harbormaster & Assistant Shellfish Constable), Robert Hayes (Assistant Harbormaster & Assistant Shellfish Constable), Richard Rodwell (Assistant Harbormaster & Assistant Shellfish Constable), Kevin Burke (Assistant Harbormaster and Assistant Shellfish Constable), Jonathan Gardner (Assistant Harbormaster).

Mr. Hall moved, seconded by Mr. McDonough, to approve the recommended new appointments and reappointments as listed above. The vote was 2:0.

Request to Have 25’ Harbormaster Vessel Deemed Surplus – Chief Tavares gave some details on the reason for this request. After a brief discussion John Hall moved, seconded by Matt McDonough, to deem this vessel as surplus equipment. The vote was 2:0.

Beach Hires – John Hall read the memo from Cindy Castro requesting the following appointments for the 2013 beach season:

Supervisors – Jonathan Meehan, David Walsh, Samantha Tellier, Colleen Sweeney
Returning Lifeguard – Tom Dunn
Returning Parking Attendants – Madison Duddy and Elizabeth Moreau
New Lifeguards – Lindsey Petchel, Katherine Godfrey, Paul Murphy, Connor McLean, Samantha Dowd, Stephanie Robbins, Joseph Lasko, Daniel Parisi, Joseph Parisi, and Dino Papalia
New Parking Attendants – Sean Sheridan, Dan Barbati, Matthew Whipple, and Matthew Burnett.

John Hall moved, seconded by Matt McDonough, to approve the recommended new hires and rehires as listed above. The vote was 2:0.

Fire Department – Permission to Accept Gift – John Hall read the letter from Chief Robinson requesting permission to accept a gift of \$1000.00 from Anne Burgess. John Hall moved, seconded by Matt McDonough, to grant permission to accept this gift. The vote was 2:0.

South Shore Wine Imports – One Day Wine & Malt License – John Hall read through the application for a one day wine & malt license for a wine tasting event taking place at Mary’s Boat Livery on June 13, 2013 from 7:00 p.m. until midnight. John Hall moved, seconded by Matt McDonough, to grant this license. The vote was 2:0.

Annual Reappointments – John Hall moved, seconded by Matt McDonough, to make the following reappointments:

Deni Goldman, Animal Control Officer
Paul Taber, Emergency Management Director
Peter Dowd, Graves Officer
Robert Galvin, Town Counsel
William Dodge, Veterans Agent
Carin Smith, Deputy Veterans Agent

The vote was 2:0.

MINUTES – SELECTMEN’S MEETING

Page 4 of 4

Monday, June 3, 2013

Acceptance of Minutes – John Hall moved, seconded by Matthew McDonough, to accept the minutes of May 13, 2013 and May 20, 2013 as written. The vote was unanimous.

The meeting was adjourned at 9:30 p.m. There was no executive session held.

Respectfully submitted,

Catherine Burke

The following documents and exhibits were presented at the meeting: Draft Policy for Licensure of Accessory Commercial Parking lots for Properties Abutting Fairgrounds; list of people who have applied for commercial parking permits in the past; application for entertainment license from Ruckus Sports Inc.; request to hold the 2nd annual Woodsy’s Walk; request for renewal of earth removal permit from Robert Biagini; application for entertainment license from Cole Bros. Circus; email asking the Board to request a tax abatement; request for change of date for Levitate Music & Art Festival; letter from John & Helen Ryan requesting permission to use the Coast Guard Hill parking lot and email from Ned Bangs recommending approval of this request; letter from Plymouth County Commissioners asking the Board to appoint a representative to Advisory Board; letter from Rexhame Beach Association requesting permission to hold their annual summer events; Liquor License application from Carleton Chandler for Ruckus event; request to route the bike portion of Marsh Madness Triathlon through Marshfield; application for appointment to the Conservation Commission from Jon Haitsma; application for appointment to Recreation Commission from Brian Spano; request for permission to accept gifts from Mike DiMeo; request for reappointment and new appointments of assistant harbormasters; beach hire request from Cindy Castro; request for permission to accept gift from Fire Chief; one day wine & malt license application from Jennifer Weldon; requests for reappointment from Deni Goldman, Peter Dowd, Robert Galvin, William Dodge, and Carin Smith.